



*Ho Chi Minh City, 17 November 2021*

No.: **29/2021/TBĐH-HĐQT-TCD**

## THE NOTICE

### COLLECTION OF SHAREHOLDERS OPINION THROUGH POSTAL BALLOT COMMENCED IN NOVEMBER 2021

**To: Shareholders of Transport and Industry Development Investment Joint Stock Company (TRACODI)**

- Pursuant to the Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on Enterprise on 17 June 2020;
- Pursuant to the Law No. 54/2019/QH14 passed by the National Assembly on 26 November 2019 on Securities;
- Pursuant to the Charter of Transport and Industry Development Investment Joint Stock Company (TRACODI) approved on 15 July 2021 by the BOD, which authorized by the General Meeting of Shareholder held on 29 April 2021 (which was amended and supplemented at its 16<sup>th</sup> session);
- Pursuant to the Board Resolution No. 54/2021/NQ-HĐQT-TCD issued by the BOD on 19 October 2021 regarding collecting shareholders opinion through postal ballot commenced in November 2021;
- Pursuant to the Board Resolution No. 60/2021/NQ-HĐQT-TCD approved by the BOD on 17 November 2021 regarding approval of candidates to elect additional board member for the BOD for the term 2018-2023, documents and shareholder list for the postal ballot commenced in November 2021;

TRACODI would like to inform you about your voting rights by collecting your opinion through postal ballot as follows:

1. Eligibility: Shareholders of TRACODI, which hold TCD shares on the record date closed on **9 November 2021**, provided by Vietnam Securities Depository – Ho Chi Minh City Branch;
2. Voting rate (exercise ratio): number of votes a shareholder has corresponds to number of shares he owns (01 share = 01 vote)
3. Voting time: start from **18 November 2021** and end at **4:30 p.m. on 29 November 2021**
4. Venue: the headquarters of TRACODI located at 89 Cach Mang Thang Tam Street, Ben Thanh Ward, District 1, HCM City.

5. The postal ballot documents and the proposals are available to shareholders in the GMS's page of the Company's website: <https://www.tracodi.com.vn/quan-he-nha-dau-tu/thong-tin-co-dong>)
- a. The Proposal on approval of the GMS Regulation including organization, execution and vote counting (the draft attached);
  - b. The Proposal on approval of the election Regulation including nomination, candidacy, and election of additional board member to the BOD for the term 2018-2023 (the draft attached);
  - c. The Proposal on approval of board member dismissal (attached the resignation of Mr. Nguyen The Tai);
  - d. The Proposal on approval of the candidate list (attached the Resume of Mrs Le Thi Mai Loan);
  - e. The Proposal on approval of supplementing economic branches to the business lines.
  - f. The Proposal on approval of the amendments to the Charter of Transport and Industry Development Investment Joint Stock Company (which will be amended and supplemented at its 17<sup>th</sup> session), (the draft attached);
  - g. The Proposal on authorization for the Board of Directors to make decision on investment, transactions with related and unrelated parties of the Company in 2021;
  - h. The Proposal on the share issuance under private placement to increase the Charter Capital.

Please advised your opinions will be collected by two methods as follows:

- ❖ **1<sup>st</sup> method:** Please give your opinion by filling in **Postal Ballot Form** attached and return your vote by sending back the headquarters of TRACODI and it must arrive our office no later than **4:30 p.m. on 29 November 2021.**

➤ Postal address:

**Transport and Industry Development Investment Joint Stock Company  
(TRACODI)**

**89 Cach Mang Thang Tam, Ben Thanh Ward, District 1, HCM City, Vietnam**

Tel: +84 28 38330314/ 028.38330315 - Ext: 227 (Ms. Phuong Thao)

➤ Send scan files to email address: [ir@tracodi.com.vn](mailto:ir@tracodi.com.vn)

- ❖ **2<sup>nd</sup> method: Online voting:**

**Please access the website: [tcd.bvote.vn](http://tcd.bvote.vn) , online voting will be available from 8:00 a.m. on 18 November 2021 to 4:30 p.m. on 29 November 2021.**

➤ **Username** (*ownership number including ID/Passport/Business Registration No.*):

....

➤ **Password:** .... *or One-time password - OTP (will be sent to your cellphone).*

***Noted: you will find your User name and Password in the ballot form attached.***

You can pick one out of three options “In Favor”, “Against”, “Abstention” for your voting, and for election you can vote by using cumulative voting for your choice, and then click “submit” button to complete your voting.

- *Submission can be done only once.*
- *If you have done in two methods, then the online voting result will be collected.*

Sincerely!

**Recipients:**

- As above;
- Archived: BOD, BS Dept., IR Dept.

**Attachment:**

- - Postal ballot form (PBF)

**FOR AND ON BEHALF OF BOD  
CHAIRMAN**

*(Signed & sealed)*

**Nguyen Ho Nam**